

# NATIONAL ADMINISTRATOR OF EUROPEAN REGISTRY AND KP REGISTRY

# ACCOUNT STATEMENTS & TRANSACTIONS LIST

## 1) Displaying account statements

- 1. On the European Registry homepage, go to the "Accounts" menu and click on "Accounts"
- 2. Click on the number of the account of your choice

Eratice Open another registry	European Commission Climate Action Energy for a Chang	ing World			
	Account Search Criteria				-
	Identifier	Name	Status Open	Period Select a period	
Home page Kyoto Protocol Public Reports Task list (10)	Type Select a type Over-AllocationAny	Y	Account Holder Name Marking Year	Installation / Aircraft Operator Identifier	- Any -
Accounts  Accounts  Accounts  Account Request			Search Search & Export		
Claim account	Account Search Results				
Release account List of account requests	The results are restricted to 500 and ei	ther the search criteria should be refined or an	export use case should be executed		
Transactions		14 .04	Page 1 of 50 (500 rows found)	10	
Export Government Accounts	Number 0 Name	≎ Type ≎ P		ic $\diamond$ $\diamond$ Account Holder $\diamond$ Status Status Name	Installation / Aircraft Operator Identifier
+ EU ETS			0 FR	Open	

3. Click on the "Account statements" tab

						Return to Search
Account Main Holdings	Authorised Representati	ves Additional Authori	sed Representatives Ins	tallation Contact Person	Information Compliance	Verifier Trusted Accounts
Account Statements						
Start Date	End Date	Refresh	Account Statement PDF	Account Statement CSV		
Transaction Requests	Pending Transactions	Completed Transactions	Terminated Transactions			

4. Select the start date and the end date, then click on "refresh"

Account Ma	ain	Ho	Iding	5	Auth	orise	d R	present	atives	Additional Autho
Account St	atem	ents								
Start Date					E	nd Da	ste			Refresh
Transa	0		Janu	uary 2	014		0	tions	Come	leted Transactions
	Su	Мо	Tu	We	Th	Fr	Sa			
				1	2	3	4			
	5	6	7	8	9	10	11			
	12	13	14	15	16	17	18			
	19	20	21	22	23	24	25			
	26	27	28	29	30	31				

- 5. The system will display the account statement
  - the account balance at the beginning and the end of the period selected according to the type of unit
  - All incoming and outgoing transactions during the period selected and their details (date, account, amount, etc).

unt Main	Holdings	Authorised	1 Represent	tatives	Additional	Authorised	Representa	tives	Insta	llation	Contac	t Person I	nformation	Com	pliance	v	erifier	Trust	d Acc	ounts
unt Statemer	nts																			
Date 01/04/2	2013	End Dat	e 30/04/201	13	Refr	esh Ad	ccount State	ement PD	F	Account	Statemer	nt CSV								
Tansaction Requests Pending Transactions Completed Transactions Terminated Transactions																				
Balance																				
	Non Kyoto Unit	Allowance CP0	Fo	rce Majeure Allowance	All	owance Art63a	Genera	al ice	A	viation owance	AAU	RMU	ERU from AAU	ERU	from NU	CER	tCER	ICER	For	mer UA
Before	0		0		0	0				C	) 0	0		D	0	0	0	0		
After	0		0		0	0				C	) 0	0		D	0	0	0	0		
Complete Transaction ID	ed Transaction Transaction type	Date	Transferring Account	Acquiring Account	Transferring Account	Acquiring Account	Transferring Registry	Acquiring Registry	Non Kyoto	Allowance CP0	Force Majeure	Allowance Art63a	General Allowance	Aviation	AAURM		from From	J n CER tCI	RICER	For
	03-02 Surrender Kyoto	25/04/2013			Operator	Party holding	EU	FR	0	0	0	0	0	0	0 0		0	0 (	0	

The select period may not exceed one month and the start research date cannot be less than 3 years.

## 2) Transactions list

1. On the European Registry homepage, go to the "Accounts" menu and click on "Transactions"

#### 2. The system will display the "Search Transactions" page

- All transactions completed, terminated or delayed are listed.
- You can limit the operations listed in the page by defining the search criteria (e.g., search for a specific transaction ID, search an account number or account type, etc).

	Rechercher des transactions
	Code d'identification de Registre source du transfert Select a country 💌
	Type de transaction: -Tout
Page d'accueil Liste des tâches	Date de Du Au Code ditatilication du debut es 2001/2012 compte source du transfert.
Comptes	Demière mise à Du Au Registre de destination: Select a country •
Comptes	État de la transaction Tout Type de compte de Select a type
Demande de compte	destination
Demander un compte	Code d'identification de Code d'identification du
Libérer un compte	la nome alon e destination.
Transactions	Rechercher Rechercher & exporter
Exponer des comples nationaux	t

3. After determining your search parameters, click the "Search" button

Note that "Search & Export" allows to export the list of transactions in a CSV file.

4. Click on the ID of the transaction to see the details.

Search Transactions															
Transaction ID:							Transferring Registry:	Select a country			•				
Transaction Type:	Any						Transferring Account Type:	Select a type						•	
Start Date: eg. 20/01/2012	From	То					Transferring Account ID:								
Last Update: eg. 20/01/2012	From	То					Acquiring Registry:	Select a country			•				
Transaction Status:	Any						Acquiring Account Type:	- Select a type						•	
Notification ID:							Acquiring Account ID:								
Search & Export															
The results are restricte	The results are restricted to 500 and either the search criteria should be refined or an export use case should be executed														
					14 <4	Pa	ge 1 of 50 (500 rows found)	► 10							
Transaction Id	0 Т	ype 🗢	Started	•	Last updated	٥	Status 0	Nb of units ¢	Tra	nsferring Accoun	t o	>	Acquiring Acc	ount	٥
EU20119			23/03/2012	2	3/03/2012		4-COMPLETED								

#### 5. Transaction details

Transaction details								
Transaction ID: Transaction Type: Start Date: Last Update: Transaction Status:	01-30 Issuance Aviation Allowance 23/03/2012 13:48:25.488 23/03/2012 13:48:39.613 4-COMPLETED				Transferring Re Transferring Ac Transferring Ac Acquiring Regi: Acquiring Acco Acquiring Acco	egistry: count Type: count ID: stry: unt Type: unt ID:	EU HOLDING_ACCOUNT EU HOLDING_ACCOUNT	
Summary Sta	tus history Response codes	Blocks	Comments	Request Details				
Transieneu units p	er unit type.		14 <4	Page 1 of 1 (1 ro	ws found)	10 💌		
Aviation Allowand	Unit Type				Project			Number of Units
			14 <4	Page 1 of 1 (1 ro	ws found)	10 💌		
Transaction PDF								