



**AGREEMENT TO THE GENERAL TERMS TO OPEN AND ADMINISTER AN
AIRCRAFT OPERATOR HOLDING ACCOUNT**

(Pursuant to: the Directive 2003/87/EC of 13 October 2003, the delegated regulation (EU) 2023/2904 of 25 October 2023 amending Delegated Regulation (EU) 2019/1122, the Directive (EU) 2023/959 of 10 May 2023 amending the Directive 2003/87/EC), and the commission delegated Regulation (EU) 2023/29/04 of 25 october 2023

Please complete, date, and sign this application form.

Enclose all required supporting documents (see page 7).

Send this original application form and documents by email to:
registre-aviation-fr@caissedesdepots.fr

You can find all practical information, on how send your digital application, on our website: <https://politiques-sociales.caisssedesdepots.fr/SERINGAS-en>

Or by registered post with acknowledgment of receipt to the following address:

Caisse des Dépôts
Registre Français des GES
DPS – DGFS - PGM100
56, rue de Lille
75007 Paris
FRANCE

If you have any queries, you can contact the Registry Team by e-mail:
registre-aviation-fr@caissedesdepots.fr

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- ☐ Application to open an Aircraft Operator Holding Account
☐ To modify the account: n° EU-100- _____
☐ Account periodic review n° EU-100- _____

COMPANY INFORMATION

I, Legal Representative, the undersigned, Mr. /Mrs...

Underlined fields are mandatory.

SURNAME: _____ **FORENAME:** _____
Date of birth: ____ / ____ / ____ **Place of birth:** _____
Position: _____ **e-mail:** _____
Mobile number: _____ **Phone number:** _____

Of the company:

Underlined fields are mandatory.

Company Name: _____
Company Incorporation Number: _____
Address of registered office (including State or Region and Country of incorporation): _____

Unique Identifier (regulation EC 748/2009): _____ **OACI indicator:** _____
Monitoring plan Identification Code: _____
First year of the monitoring plan: _____

- Is your company listed at the stock exchange? ☐ Yes ☐ No
- Is your company a subsidiary of a company? ☐ Yes ☐ No

(If yes: see page 7 the required document clearly identifying the group's structure).



NATIONAL ADMINISTRATOR OF EUROPEAN REGISTRY GHG REGISTRY

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Request the opening (or modification) of an “Aircraft Operator Holding Account” and agree with the General and Special Terms and Conditions for opening and administering an “Aircraft Operator holding Account” in the European Union Registry.

- ☒ I certify that all information given in this Application Form is accurate.
- ☒ I have read and understood the regulations applying to the European Union Registry and agree to comply with those regulations.
- ☒ I have read and understood all the provisions of the General Terms and Conditions for opening and administering an “Aircraft operator holding Account” deriving from the standard agreements referred to in Article R. 229-35 of the Environmental Code as approved by the Order of 28 December 2012 and published in the Official Bulletin of the Ministry of Ecology 25 January 2013 as well as the present Special Terms and Conditions and I declare to accept them unreservedly.

Date: ____/____/____

Signatures of the Legal Representative:

NAME, First Name	Electronic signature	Handwritten Signature
<div>-----</div> <div>-----</div> <div>Signature must match with the signature on your ID card or Passport</div>		

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ACCOUNT INFORMATION

Name of the account: _____

1) Approval for transfers to trusted accounts,

tick the checkbox only if you want to change the default behaviour:

By default, transfers to trusted accounts need to be approved, by another Account Representative (AR) having the approver role, before its execution (2 eyes principle – 2 AR to perform a transaction).

☐ **I would like to change this behaviour** for the account mentioned above **and allow the execution of transfers to trusted accounts to be performed at the initialization of the transfer** (2 eyes principle – only one AR may perform a transfer to a trusted account).

2) Transfers outside of trusted account list¹ (TAL) permission,

tick the checkbox only if you want to change the default behaviour:

By default, transfers outside TAL is not allowed.

☐ **I would like to change this option** for the account mentioned above **and grant the permission to transfer outside of TAL.**

INVOICE CONTACT INFORMATION

(Mandatory)

Invoices are sent by email. Underlined fields are mandatory.

In the event of a change, please inform the registry immediately by email to: factures.registreGES@caissedesdepots.fr

SURNAME: _____ **Forename:** _____

Date of birth: ____/____/____ **Place of birth:** _____

Email: _____

Professional address: _____

Mobile number: _____ **Phone number:** _____

Company Incorporation Number: _____

¹ Transfers to an account that is not on the list of trusted accounts always require double validation (execution of a transfer after approval by an RA other than the initiator of the transaction.)

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AUTHORISED REPRESENTATIVE INFORMATION

The regulations require at least two authorised representatives.

You can print and fill this page, as many times as you have ARs for this account.

All fields are mandatory.

SURNAME: _____ FORENAME: _____

Date of birth: ____/____/____ Place of birth: _____

Professional address (including Country, State/Region and Post code): _____

Mobile number: _____ Telephone number: _____

One Mobile number cannot be linked to 2 different Authorised Representatives

E-mail address: _____

One e-mail address cannot be linked to 2 different Authorised Representatives

Role of the Authorised Representative (AR) for this account, (tick only one checkbox):

☐ **Initiator:** can initiate a transaction and initiate an addition/removal of an account to/from the trusted account list.

☐ **Approver:** can approve a transaction initiated by another AR and approve an addition/removal of an account to/from the trusted account list initiated by another AR.

☐ **Initiator/Approver:** can initiate a transaction and initiate an addition/removal of an account to/from the trusted account list. Can also approve a transaction initiated by another AR and approve an addition/removal of an account to/from the trusted account list initiated by another AR.

☐ **Read only:** cannot initiate nor approve transactions. Cannot initiate or approve an addition/removal of an account to/from the trusted account list.

<p>Specimen Signatures (2 identical signatures) Signatures must match with the signature on your ID card or Passport</p>	<p>Signature 1</p>	<p>Signature 2</p>
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All fields are mandatory.

SURNAME: _____ FORENAME: _____

Date of birth: ____/____/____. Place of birth: _____

Professional address (including Country, State/Region and Post code): _____

Mobile number: _____ Telephone number: _____

One Mobile number cannot be linked to 2 different Authorised Representatives

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LIST OF DOCUMENTS REQUIRED

- Note: - All documents must be dated less than 3 months, signatures must be original.

All documents submitted in a language different from English or from French must be translated by a sworn translator into English or into French.

Note: AR with "Read only" role is also required to provide the documents listed.

Documents required for the company	Check
1. Proof of registration of the legal entity France: KBIS extract. Other countries: copy of certificate of registration or certificate of incorporation, or foreign equivalent document. The document must be notarized and legalized (apostille) or can be verified online.	
2. List of Directors of the legal entity: Document signed by the Legal Representative.	
3. Confirmation of EU VAT registration if applicable: EU VAT registration number with EU country code.	
4. Group Structure – If the account holder is part of a group, it shall provide a document clearly identifying the structure of the group. The document should be signed by the Legal Representative. The original document must be signed by the Legal Representative.	
5. Shareholder information: Complete description of the shareholder or ownership structure of the legal entity is required. All owners, particularly the Ultimate Beneficial Owners (UBO) who own or control 25% or more of the legal entity need to be identified. The name, date of birth and nationality of the legal entity's beneficial owner, as defined in Article 3, point (6), of Directive (EU) 2015/849, must appear clearly including the type of ownership or control they are exercising. The document must be dated and signed by the Legal Representative.	

Documents required for the legal representative or empowered representative by the company	Check
6. Identity document currently valid. France: Copy of National Identity Card or passport, Other countries: copy of national identity card issued by a state that is a member of EEA or OECD ¹ or copy of passport. The copy must be notarized and legalized (apostille) by the competent national authority.	
7. Power of Attorney The legal representative must prove his legitimacy to bind the entity: Either his name is registered in the Certificate of incorporation, in the Articles of association, or he is empowered to act on the Company's behalf by a person listed in the Certificate of incorporation or in the Articles of association. Original or certified true copy required.	

Documents required for authorised representatives (AR)	Check			
	AR1	AR2	AR3	AR4
8. Identity document currently valid. France: Copy of National Identity Card or passport, Other countries: copy of national identity card issued by a state that is a member of EEA or OECD ² or copy of passport. The copy must be notarized and legalized (apostille) by the competent national authority.				
9. Evidence of personal domicile (utility bills dated less than 3 months) France and EEA Member States : copy of the document Other countries: Copy of the document, Notarized, legalized.				
10. Original extract of criminal record from the country of residence				

¹ European Economic Area or Organization for Economic Cooperation and Development.

² European Economic Area or Organization for Economic Cooperation and Development.



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GENERAL DATA PROTECTION REGULATION (GDPR)

The information collected is processed by Caisse des Dépôts et consignations, a financial institution whose head office is located at 56 rue de Lille - 75007 PARIS (France), and whose legal representative is its Chief Executive Director (referred below as "Caisse des Dépôts"), the authority responsible for data protection (Data Controller).

Caisse des Dépôts, acting as National Administrator of the registry of greenhouse gas (GHG) emission allowances appointed by the French State, has to collect the following categories of personal data: data related to the identification of the account holder and its representatives, data related to the professional life of the account holder and its representatives, economic and or financial data of the account holder and its representatives, data related to criminal convictions of the account holder and its representatives and connection data to the following internet platform:

<https://unionregistry.ec.europa.eu/euregistry/FR/index.xhtml>

The processing carried out on the basis of personal data collected by Caisse des Dépôts is only devoted to the opening and to the management of the GHG accounts. The legal basis for this processing is the performance of a mission of public interest in accordance with Articles L. 229-16 and R. 229-34 of the Environmental Code.

The data collected will only be transmitted to authorized persons from or by the Caisse des Dépôts or to legally authorized third parties, including the European Commission. This processing does not give rise to any transfer outside the European Union. The information collected and marked as mandatory is essential to allow your request to be processed.

In accordance with the regulations related to the protection of personal data, account representatives (legal representative and authorised representatives) have a right of access and rectification, the right to limitation and opposition as well as the right to send the Caisse des Dépôts special instructions relating to the fate of their personal data.

Pursuant to Article 78 of Regulation (EU) No. 2019/1122, personal data shall be kept in accordance with the modalities provided by the European Regulation 2016/679, namely:

Personal data shall be removed from the records after five years of the closure of an account or after five years of the closure of business relationship, as defined in Article 3(13) of Directive (EU) 2015/849, with a natural person.

For the purposes of investigation, detection, prosecution, tax administration or enforcement, auditing and financial supervision of activities involving allowances, or of money laundering, terrorism financing, other serious crime or market abuse for which the accounts in the Union Registry may be an instrument, or of breaches of Union or national law ensuring the functioning of the EU ETS, personal data controlled by national administrators may be retained after the closure of the business relationship until the end of a period corresponding to the maximum prescription period of these offences laid down in the national law of the national administrator.

To assert their rights, account holders or account representatives can send an e-mail to the following address : mesdonneespersonnelles@caissedesdepots.fr or a post mail to : Caisse des Dépôts - Personal Data Officer- Etablissement de Bordeaux 6 place des Citernes, 33059 Bordeaux Cedex, France, and attach all necessary documents to justify their identity and their request.

We invite you to consult our Personal Data Protection Policy at the following address: <https://www.caissedesdepots.fr/donnees-personnelles-et-cookies/notice-information-seringas>. For any additional information or difficulty related to the use of their data, account holders or account representatives can contact our Data Protection Officer (DPO) at the following address: dpo@caissedesdepots.fr. In case of an unresolved difficulty, they can contact the CNIL - The French Data Protection Authority. The CNIL has the general mission of informing individuals of their rights accorded to them by the French Data Protection Act.